

**Missoula County  
Missoula, Montana**

**INTERNET PRIVACY AND SECURITY POLICY  
WEBSITE LINK**

Updated: May 21, 2002

**MISSOULA COUNTY INTERNET PRIVACY POLICY**

Missoula County respects each individual web site users right to privacy. Any personal information that is collected will not be disclosed to any third party except as required by applicable law. The purpose of this statement is to inform web site users of the use of information that may be collected while they are visiting this web site.

**Personally Identifiable Information**

For the purposes of this statement, "personally identifiable information" means any identifiable information about an individual collected online, including:

- A first and last name
- A residence or other physical address, including a street name and name of a city or town
- An email address
- A telephone number
- A social security number
- Unique identifying information that an Internet service provider or a government web site operator collects and combines with any information described above.

Citizens and businesses are not routinely asked to provide personal information to visit Missoula County websites or to download information. This includes [www.co.missoula.mt.us](http://www.co.missoula.mt.us), as well as departmental websites. Government agencies may request personally identifiable information from you in order to provide requested specialized services, but such information is handled as it would be on an in-person visit to a government office.

Access to personally identifiable information in Montana located in public records at state and local levels of government, is controlled by Montana law. Information that is generally available under Montana law may be posted for electronic access through [www.co.missoula.mt.us](http://www.co.missoula.mt.us) and associated departmental websites.

**Aggregate Information**

Aggregate information is data collected that may show trends or statistics about a web site. Missoula County and department web sites utilize server logs and log analysis tools to create summary statistics about the use of County websites. These statistics are used for purposes such as assessing what information is of most interest to users, determining technical design specifications, and identifying system

performance issues. This type of information does not reveal the identity of the individuals who have contributed to it.

### **Use of Constituent Email Addresses**

Email addresses obtained as a result of a request to the county web site will not be sold or given to other private companies for marketing purposes. The information collected is subject to the access and confidentiality provisions of Montana Code and Federal law. Email or other information requests sent to a county web site may be maintained in order to respond to the request, forward that request to the appropriate agency, communicate updates to the county web page that may be of interest to citizens. Individuals will be provided with the ability to "opt in" at any time to receive communication regarding new service updates.

### **Transaction Information**

Missoula County does not currently conduct secure transactions online for any purpose throughout the county. However, when such transactions become necessary, this policy will be updated to reflect that change.

### **Data Security and Quality**

Missoula County is committed to data security and the data quality of personally identifiable information that is either available from or collected by governmental web sites, and has taken reasonable precautions to protect personally identifiable information from loss, misuse or alteration. Any third parties responsible for this information are committed to the same principles, and also are required by contract to follow the same policies and guidelines as the county in protecting this information. Unless otherwise prohibited by state or federal law, rule or regulation, the individual is granted the ability to access and correct personally identifiable information whether or not the information inaccuracy was accidental or created by unauthorized access.

### **Non-County Web Sites**

Various non-county web sites may be linked through the main county web site. Visitors to those sites are advised to check the privacy statements of these sites and be cautious about providing personally identifiable information without a clear understanding of how the information will be used.

### **Web Site Security**

For information security purposes, the computer systems that host Missoula County and other County websites employ software programs to monitor network traffic to identify unauthorized attempts to compromise its devices. These attempts to cause damage could be subject to legal action.

## Contact Information

If you have any questions about this privacy statement, please contact us at:

[Missoula County Webmaster](#)  
200 W. Broadway Street  
Missoula, MT 59802  
406-523-4727 (Tel.)

Email: [ishelpdesk@co.missoula.mt.us](mailto:ishelpdesk@co.missoula.mt.us)